

**CITY OF PINE LAKE  
AGENDA  
JANUARY 14, 2019  
7:00 PM**

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Call to order  
Pledge of Allegiance  
Announcements/Communication  
Adoption of Agenda  
Public Comments

**PUBLIC HEARING**

Public Hearing on Variance Request – Applicant Bonnie McQuagge is seeking a variance for setback relief on property located at 4616 Park Drive

**CONSENT AGENDA**

All matters listed under this item are routine or have been previously discussed by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- Approval of meeting minutes from 12/10/18 and 12/17/18 meetings
- Adoption of 2019 meeting calendar
- Annual Appointments –
  - City Attorney- Laurel Henderson
  - Municipal Judge - L'Erin Wiggins
  - City Auditor - James Whittaker
  - Legal Organ – DeKalb County News (Champion)

**NEW BUSINESS**

Appointment of Mayor Pro-Tem

Adoption of Resolution # 01-2010 calling an election to elect a mayor and council posts # 1 and # 2

Public Comments  
Mayor's Comments  
Council Comment  
Adjournment

## Valerie Caldwell

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**From:** Linda Dunlavy <ldunlavy@dunlavylawgroup.com>  
**Sent:** Thursday, January 10, 2019 1:52 PM  
**To:** Melanie Hammet  
**Cc:** Laurel E. Henderson (lhendersonatty@gmail.com); Missye Varner; Valerie Caldwell; Bonnie McQuagge  
**Subject:** FW: Pine Lake variance  
**Importance:** High

Please allow this email to serve as an official request on behalf of Bonnie McQuagge to serve as a request for a deferral to the February meeting of city council of her pending variance application for 4616 Park Drive wherein she seeks a rear yard set back variance to allow an existing accessory structure to remain and be converted into her principal residence. Please confirm receipt and confirm that Ms. McQuagge and myself are excused from appearing Monday night January 14, 2019.

Thank you

Linda I. Dunlavy  
DUNLAVY LAW GROUP, LLC  
1026 B Atlanta Avenue  
Decatur, GA 30030  
Ph: (404) 371-4101  
Fax: (404) 371-8901

**CITY OF PINE LAKE  
CITY COUNCIL MEETING MINUTES  
DECEMBER 10, 2018  
7:00 PM**

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**Call to order**

The meeting was called to order at 7:02 PM by Mayor Pro Tem Jean Bordeaux. Present were Council members Kris Casariego, Brandy Hall, and Augusta Woods. Council Member Megan Pulsts arrived at 7:09 pm. Mayor Melanie Hammet, Chief Sarai Y'Hudah-Green and City Administrator Valerie Caldwell were not present.

**Pledge of Allegiance** was led by Bordeaux.

**Announcements/Communication**

**Hall:** Communicated that she met with the consultant of Hannah Solar and that they did a drive around of the city for municipal projects for open spaces for solar power.

Communicated that beautification of the art wall continues and that an artist gate is planned and will meet with P.L.A.I.N.to discuss usage of the grant for the gate.

**Woods:** Communicated that she attended the DeKalb Municipal Association Dinner Meeting and the county will be able to get the pot holes repaired on Rockbridge Road. The county will submit an agreement for the repairs.

**Adoption of Agenda**

Motion to adopt the agenda as presented was made by Woods, seconded by Hall and unanimously approved.

**Public Comments**

Dejuan Kellom, Business Owner for PGA Consultants expressed his concerns for signage for marketing purposes and asked for special permission for two to six weeks to be competitive with surrounding businesses. He also stated that he has been coming before Mayor and Council for the past five years. Bordeaux stated that this request would be taken into consideration.

**CONSENT AGENDA**

Approval of meeting minutes from 11/27/18 Council Meeting

Hall motioned to approve the consent agenda, seconded by Woods and unanimously approved.

**OLD BUSINESS**

Adoption of 2019 Budget

Motion to adopt the 2019 Budget was made by Pulsts, seconded by Hall and unanimously approved.

## **NEW BUSINESS**

Presentation from Food Well Alliance Outlining how the City of Pine Lake Can Develop a City Urban Agriculture Plan

Will Sellers, Food Well Alliance, Collaboration Program Manager delivered the presentation followed by questions and answers for community gardens, green space, urban farms, education and funding. He also stated that grants were available for projects. Hall is the point of contact and will report to council with updates. No action was taken on this item.

## **Adoption of Resolution Extending Service Delivery Strategy to 2026**

Motion to adopt Resolution# R14-2018 was made by Pulsts, seconded by Casariego and unanimously approved.

## **Public Comments**

There were not any comments.

## **Executive Session – Real Estate**

Pulsts motioned to go into Executive Session at 7:40pm; seconded by Casariego and unanimously approved. Upon motion made, seconded and unanimously approved Executive Session adjourned and Council reconvened in regular meeting.

## **Mayor Comment**

There were not any comments.

## **Council Comment**

Pulsts requested a work order for Public Works to leave the courthouse doors open to help eliminate the new carpet fumes.

Pulsts commented that she, Hammet and Woods attended the DeKalb Municipal Association meeting and the topic was Massive Transit Transportation and that a survey has been posted to Facebook.

Pulsts also inquired about the large pot holes on Rockbridge Road that are in need of repairs. Woods advised that the Mayor has put this request in motion for resolve.

**Adjournment** - Pulsts motioned to adjourn at 8:03pm; seconded by Casariego and unanimously approved.

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Missye Varner, Administrative Assistant

**CITY OF PINE LAKE  
CITY COUNCIL MEETING MINUTES  
SPECIAL CALLED MEETING  
DECEMBER 17, 2018  
8:00 AM**

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This meeting, being properly noticed, was called for the purpose of consideration of a Resolution authorizing the purchase of real estate.

The meeting was called to order by Mayor Melanie Hammet at 8:00 AM.

Present: Mayor Hammet, Council members Jean Bordeaux, Kris Casariego, Brandy Hall, Megan Pulsts and Augusta Woods. City Administrator Valerie Caldwell was also present.

Motion was made by Pulsts to adopt the resolution authorizing purchase of 425 Allgood Road as discussed in previous executive session meetings. This motion was seconded by Hall and approved 4-0-1. AYES: Pulsts, Hall, Casariego, and Woods. Bordeaux abstained.

The meeting adjourned at 8:02 upon motion by Pulsts, second by Bordeaux and approved 5-0.

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Valerie Caldwell  
City Administrator

## City of Pine Lake 2019 Council Meeting Calendar

| MEETING         | DAY     | DATE     | TIME    | LOCATION         |
|-----------------|---------|----------|---------|------------------|
| Council Meeting | Monday  | 01/14/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 01/29/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 02/11/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 02/26/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 03/11/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 03/26/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 04/08/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 04/30/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 05/13/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 05/28/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 06/10/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 06/25/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 07/08/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 07/30/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 08/12/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 08/27/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 09/09/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 09/24/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 10/14/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 10/29/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 11/12/19 | 7:00 PM | Council Chambers |
| Council Meeting | Tuesday | 11/26/19 | 7:00 PM | Council Chambers |
| Council Meeting | Monday  | 12/09/19 | 7:00 PM | Council Chambers |

**RESOLUTION # 01-2019**

**RESOLUTION ESTABLISHING DATE FOR CITY ELECTION FOR  
THE PURPOSE OF ELECTING A MAYOR AND COUNCIL MEMBERS FOR  
POST # 1 AND POST # 2; ESTABLISHING FEES AND DATES FOR QUALIFYING  
OF CANDIDATES; ESTABLISHING DATES FOR VOTER REGISTRATION AND FOR  
OTHER PURPOSES**

**WHEREAS**, a municipal general election shall be conducted on November 5, 2019, for the purpose of electing a Mayor and council members for posts # 1 and #2; and

**WHEREAS**, candidates who are elected in said election shall serve a term of four years; and

**WHEREAS**, candidates for said election shall qualify with the City Clerk in City Hall. Qualifying shall open at 8:30 am on the 19th day of August 2019, and shall close at 4:30 p.m. on the 21<sup>st</sup> day of August 2019; and

**WHEREAS**, voter registration for said election shall close at 5:00 p.m. on the 7th day of October 2019; and

**WHEREAS**, the City Council does hereby declare that the qualifying fee for Mayor shall be \$108 and Council Posts shall be \$18;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Pine Lake, that the general election is hereby authorized pursuant to the rules and regulations set out in this Resolution and pursuant to the Georgia Municipal Election Code as amended.

**SO RESOLVED**, this 14<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Melanie Hammet, Mayor

Attest:

\_\_\_\_\_  
Valerie Caldwell, City Clerk